



Annual Meeting of the

TOWER HAMLETS COUNCIL

Wednesday, 20th May 2015 at 7.30 p.m.

A G E N D A

VENUE

Council Chamber, 1st Floor,
Town Hall, Mulberry Place,
5 Clove Crescent,
London E14 2BG

Democratic Services Contact:

John S Williams, Service Head, Democratic Services

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**TO THE SPEAKER AND COUNCILLORS OF THE LONDON BOROUGH OF TOWER
HAMLETS**

You are summoned to attend the Annual Meeting of the Council of the London Borough of Tower Hamlets to be held in **THE COUNCIL CHAMBER, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT, LONDON, E14 2BG** at 7.30 p.m. on **WEDNESDAY, 20TH MAY 2015**

Stephen Halsey
Head of Paid Service

Public Information

Attendance at meetings.

The public are welcome to attend meetings of the Council. However seating is limited and offered on a first come first served basis and meetings tend to reach full capacity.

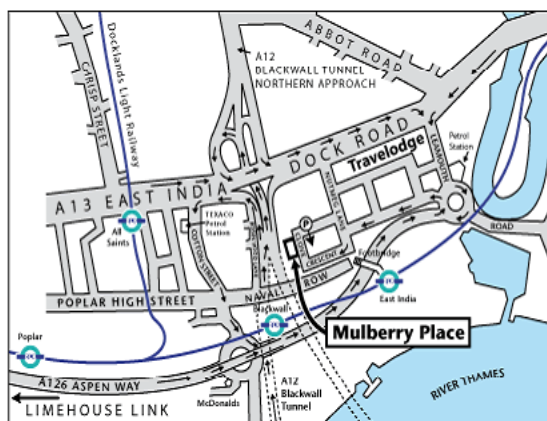
Audio/Visual recording of meetings.

The Council will be filming the meeting for presentation on the website. Should you wish to film the meeting, please contact the Committee Officer shown on the agenda front page.

Mobile telephones

Please switch your mobile telephone on to silent mode whilst in the meeting.

Access information for the Town Hall, Mulberry Place.



Bus: Routes: 15, 277, 108, D6, D7, D8 all stop near the Town Hall.

Docklands Light Railway: Nearest stations are East India: Head across the bridge and then through the complex to the Town Hall, Mulberry Place

Blackwall station: Across the bus station then turn right to the back of the Town Hall complex, through the gates and archway to the Town Hall.

Tube: The closest tube stations are Canning Town and Canary Wharf

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Meeting access/special requirements.

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Fire alarm

If the fire alarm sounds please leave the building immediately by the nearest available fire exit without deviating to collect belongings. Fire wardens will direct you to the exits and to the fire assembly point. If you are unable to use the stairs, a member of staff will direct you to a safe area. The meeting will reconvene if it is safe to do so, otherwise it will stand adjourned.

Electronic agendas reports and minutes.

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QR code for smart phone users

LONDON BOROUGH OF TOWER HAMLETS

ANNUAL COUNCIL MEETING

WEDNESDAY, 20TH MAY 2015

7.30 p.m.

PAGE
NUMBER

1. ELECTION OF SPEAKER

To elect a Councillor to serve as Speaker of the Council for the municipal year 2015/16 or until a successor is appointed, whichever is the sooner.

(Note: Section 4 and Schedule 2 of the Local Government Act 1972 provide that the election of the chairman (which post the Council has resolved to title 'Speaker' in Tower Hamlets) shall be the first item of business transacted at the Annual Meeting of the Council and that in the case of an equality of votes, the person presiding at the meeting shall give a casting vote in addition to any vote s/he may have).

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

1 - 4

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.

4. MINUTES

To confirm as a correct record of the proceedings the unrestricted minutes of the ordinary meeting of the Council held on 15th April 2015 (draft minutes to follow)

5. TO RECEIVE ANNOUNCEMENTS (IF ANY) FROM THE SPEAKER OF THE COUNCIL

6. ELECTION OF DEPUTY SPEAKER

To elect a Councillor to serve as Deputy Speaker of the Council for the municipal year 2015/16 or until a successor is appointed, whichever is the sooner.

7. REVIEW OF PROPORTIONALITY AND ESTABLISHMENT OF COMMITTEES AND PANELS OF THE COUNCIL

5 - 8

To establish committees and panels of the Council for the municipal year 2015/16, to undertake a review of proportionality in accordance with the provisions of the Local Government and Housing Act 1989 and to allocate places on the committees and panels of the Council accordingly.

The report of the Service Head, Democratic Services is attached.

8. DCLG COMMISSIONERS DECISION MAKING

To note the arrangements for decision-making by the DCLG Commissioners including the establishment of a cross-party member forum to provide advice to the decision-making process.

The report of the Service Head, Democratic Services is to follow.

9. APPOINTMENTS TO COMMITTEES AND PANELS OF THE COUNCIL

To appoint a Chair and members to each of the committees and panels of the Council established at item 7 above, in accordance with the nominations submitted by the political groups (to follow).

10. APPOINTMENT OF CO-OPTED MEMBER TO THE STANDARDS ADVISORY COMMITTEE

To appoint a co-opted member to the vacant position on the Standards Advisory Committee. The report of the Service Head, Democratic Services is to follow.

11. CALENDAR OF MEETINGS 2015/16

9 - 14

To agree a revised calendar of Council, committee and other meetings for the municipal year 2015/16, taking into account changes pursuant to the forthcoming election on 11th June 2015 for a Mayor of Tower Hamlets and a Councillor for Stepney Green ward.

The report of the Service Head, Democratic Services is attached.

12. COUNCIL SCHEME OF DELEGATION 2015/16

To confirm the parts of the scheme of delegation that the Constitution provides are for the Council to agree.

The report of the Service Head, Democratic Services is to follow.

13. EXECUTIVE SCHEME OF DELEGATION

To note the Executive Scheme of Delegation that is in place pending the election on 11th June 2015 of a Mayor of Tower Hamlets.

The report of the Service Head, Democratic Services is to follow.

Agenda Item 3

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

John Williams, Service Head, Democratic Services, 020 7364 4204

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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LONDON BOROUGH OF TOWER HAMLETS

ANNUAL COUNCIL MEETING

WEDNESDAY, 20 MAY 2015

REVIEW OF PROPORTIONALITY AND ESTABLISHMENT OF COMMITTEES AND PANELS OF THE COUNCIL

REPORT OF THE SERVICE HEAD, DEMOCRATIC SERVICES

1. SUMMARY

- 1.1 This report reviews proportionality as required by section 15 of the Local Government & Housing Act 1989 ('The 1989 Act'), recommends the establishment of committees and panels as set out in the Council's constitution and proposes the allocation of places on those committees and panels between the political groups represented on the Authority.
- 1.2 The nominations from the groups for membership of those committees and panels in accordance with the allocation of places; and certain other bodies not covered by the proportionality rules, will follow at the next agenda item.
- 1.3 Part 4.1 of the constitution states that the Annual Council Meeting will establish an Overview & Scrutiny Committee and such other committees/panels as it considers appropriate to deal with matters which are neither Executive Functions nor reserved to the Council. The committees, panels and other bodies appointed by the Council are listed at Part 3.3 of the constitution.
- 1.4 The Council will note that a further review of proportionality will be required in due course following the forthcoming election on 11th June 2015 to fill the vacancy for a councillor to represent Stepney Green ward.

2. RECOMMENDATIONS

- 2.1 That the Council note the review of proportionality as at section 3 of the report overleaf.
- 2.2 That committees and panels be established for the Municipal Year 2015/16, and places be allocated on those committees and panels, as set out at paragraph 4.2 overleaf.

3. BACKGROUND AND REVIEW OF PROPORTIONALITY

3.1 Section 15(1) of the 1989 Act requires the Council at, or as soon as practicable after, the Annual Meeting to carry out a review to determine the allocation to the political groups of seats on the committees/panels of the Council. The principles which must be adopted are:

- (i) that in relation to each body covered by the Act, all seats are not allocated to the same political group;
- (ii) that where a political group has a majority of seats on the Council, the majority of seats on each body must go to that political group;
- (iii) that subject to (i) and (ii) the number of seats on the total of all the ordinary committees/panels of the authority allocated to each group bears the same proportion as that group's proportion of the membership of the full Council; and
- (iv) that subject to the above three principles, the number of seats on each ordinary committee/panel of the authority allocated to each political group bears the same proportion as that group's proportion of the membership of the full Council.

3.2 A change in the political composition of the Council occurred on 23rd April 2015 when the Election Court declared vacant the offices of Mayor of Tower Hamlets and a councillor for Stepney Green ward. Pending the elections to those positions on 11th June 2015, the political composition of the authority is as follows:-

Group	seats	%
Labour	22	50.0%
Tower Hamlets First	17	38.6%
Conservative	5	11.4%
Total	44	

4. ESTABLISHMENT OF COMMITTEES AND PANELS

4.1 The Council is recommended to re-establish the committees and panels listed below for the municipal year 2015/16. These provide for a total of 91 committee/panel seats which will, pending any further review of proportionality, be allocated to the political groups in proportion to their numbers on the full Council as follows:-

Labour:	46 places
Tower Hamlets First:	35 places
Conservative:	10 places

This represents a net increase of one committee place in the Labour Group allocation and a net decrease of one place in the Tower Hamlets Group allocation.

- 4.2 Applying the principles at paragraph 3.1 above as closely as is reasonably practicable the proposed allocation of places on the committees and panels covered by the requirement for proportionality for the remainder of the municipal year 2015/16 (or until the next review of proportionality, whichever is sooner) is as follows:-

Committee/panel	Total	Labour	Tower Hamlets First	Conser-vative
Overview & Scrutiny Committee (plus 6 co-optees)	9	5	3	1
Health Scrutiny Panel	7	4	2	1
Appeals Committee	9	4	4	1
Audit Committee	7	3	3	1
Development Committee	7	3	3	1
Strategic Development Committee	9	5	3	1
General Purposes Committee	7	3	3	1
Human Resources Committee	7	4	2	1
Licensing Committee	15	8	6	1
Pensions Committee	7	4	3	-
Standards Advisory Committee (plus 7 co-optees)	7	3	3	1

- 4.3 Each political group has been invited to submit nominations for the places allocated to that group. A schedule of proposed appointments will be tabled at the Annual Council Meeting.
- 4.4 Neither the Cabinet and any executive sub-groups of the Cabinet; nor the Tower Hamlets Health and Wellbeing Board, are covered by the requirement for proportionality.

5. CONCURRENT REPORT OF THE CHIEF LEGAL OFFICER

- 5.1 The legal position is set out in the main body of the report.

6. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 6.1 There are no direct financial implications arising from this report.

LOCAL GOVERNMENT ACT, 1972, AS AMENDED LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT

Brief description of "background paper"	Name and telephone number of holder and address where open to inspection
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None.

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LONDON BOROUGH OF TOWER HAMLETS

ANNUAL COUNCIL MEETING

WEDNESDAY 20th MAY 2015

REVISED CALENDAR OF MEETINGS 2015/16

REPORT OF THE SERVICE HEAD, DEMOCRATIC SERVICES

1. Summary

- 1.1 This report proposes a revised calendar of Council, committee and other meetings for the forthcoming municipal year, taking into account changes pursuant to the timetable for the Mayoral and Stepney Green ward elections on 11th June 2015.

2. Recommendation

- 2.1 That the Council approve the proposed revised calendar of meetings for the municipal year 2015/16 as set out at Appendix A.

3. Background

- 3.1 The Council Procedure Rules provide for the Council to agree a programme of meetings for each municipal year. This is normally done at the last ordinary meeting of the Council in each municipal year and there is provision for the calendar to be revised subsequently at the Annual meeting if necessary.
- 3.2 A calendar of Council, committee and other meetings for 2015/16 was agreed at the ordinary Council meeting on 15th April 2015. Subsequently on 23rd April however, the Election Court declared vacant the positions of Mayor of Tower Hamlets and a Councillor for Stepney Green ward.
- 3.3 Elections for those two vacant positions will be held on 11th June 2015. The attached revised calendar of meetings takes account of changes required to accommodate the pre-election period and timetable for the combined election. The opportunity has also been taken to include in the calendar dates for additional bodies that have been established in recent weeks including the DCLG Commissioners' Best Value Programme Review Board; and to adjust a number of other dates in response to member comments.
- 3.4 The changes to the calendar previously agreed by the Council on 15th April are as follows:-
- Provisional date for re-convened Annual Council Meeting – 24th June 2015

- Cabinet 24th June 2015 meeting moved to 8th July
- Overview and Scrutiny Committee 23rd June 2015 meeting moved to 7th July
- General Purposes Committee 24th June 2015 meeting moved to 1st July
- Standards Advisory Committee 2nd June 2015 meeting moved to 7th July
- Licensing Committee 9th June 2015 meeting moved to 21st July
- Health Scrutiny Panel 10th June 2015 meeting moved to 15th July
- Pensions Board/Pensions Committee 11th June 2015 meetings moved to 23rd July
- Appeals Committee 15th June 2015 meeting to be rearranged (date TBC)
- Development Committee 19th June 2015 meeting moved to 16th June
- Audit Committee 30th June 2015 meeting moved to 21st July
- Human Resources Committee 1st July 2015 meeting moved to 16th July
- Strategic Development Committee 16th July 2015 meeting moved to 21st July

3.5 In addition the proposed dates for meetings of the Tower Hamlets Health and Wellbeing Board and the Employee Appeals Sub-Committee throughout the year have been adjusted.

3.6 The changes that have been necessary as a result of the elections do mean that the late June to late July 2015 period is particularly busy in the calendar. It has unfortunately been necessary to cancel the proposed member development date for July and ad hoc training will be arranged for regulatory committee members and others as required.

4. Observations of the Chief Financial Officer

4.1 There are no specific financial comments arising from this report.

5. Legal Comments

5.1 There are no immediate legal implications arising from this report.

6. Implications for One Tower Hamlets

6.1 In drawing up this schedule of meetings, consideration has been given where possible to avoiding school holidays, known religious holidays and other dates which could inhibit attendance or participation by one or more section(s) of the borough's community.

7. Anti-Poverty Implications

7.1 There are no anti-poverty implications arising from the proposals in this report.

8. Risk Management Implications

8.1 The Council needs to have in place a programme of meetings to ensure effective and efficient decision-making arrangements.

9. Strategic Action for a Greener Environment

9.1 No implications arising from this report.

LOCAL GOVERNMENT ACT 1972 (SECTION 100D)

LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT

Brief description of "background paper"	Name and telephone number of holder and address where open to inspection
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None.

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Annual Council Meeting 20th May 2015: Agenda Item 11 - Revised Calendar of Meetings 2015/16 - Appendix A

	(Usual Day)	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Appointments Sub-Committee	5:00 pm Monday			14, 28		28	12	23	7		1, 15		25	9	
Audit Committee	7:00 pm Tuesday			21		24			8			22			
Cabinet	5:30 pm Wednesday			8, 29		2	7	4	2	6	3	2	6	11	22+
Council	7:30 pm Wednesday		24 (AGM Pt 2)	22		16		18		20	24	3 (Th), 23		18 (AGM)	
Corporate Parenting Steering Group	N/A			9			8			14			21		
Development Committee	7:00 pm Wednesday		16	8	6	3, 30	28	25	16	13	10	9	6, 27		1+
Employee Appeals/ Sub Committee	6:00 pm Monday		TBC (was 15 June)	27		7	19	16	7	18	22		18		
General Purposes Committee	6:30 pm Wednesday			1		24(Th)			9			16			
Health Scrutiny Panel	7:00 pm Wednesday			15		9			9		17		20		
Human Resources Committee	7:30 pm Wednesday			16 (Th)			28			27			13		
King George's Field Charity Board	Afternoon Wednesday			29			21			13			6		
Licensing Committee	7:00 pm Tuesday			21			6		8			8			
Licensing Sub Committee	6:30 pm Tuesday		2, 16, 30	14, 28	18	1, 15, 29	13, 27	10, 24	3 (Th), 15	12, 26	9, 23	10 (Th), 22	5, 19	10, 31+	
Overview & Scrutiny Committee	7:15 pm Tuesday			7, 28		1	6	3	1	5, 18^	2, 8^	1	5	10	21+
Pensions Board	Same night as PC			23		17		26				10			
Pensions Committee	7:00 pm Thursday			23		17		26				10			
Standards (Advisory) Committee	7:30 pm Tuesday			7		8		24				15			
Strategic Development Committee	7:00 pm Thursday		4	21	27		8	19		7	18	31		12	23+
Tower Hamlets Health and Wellbeing Board	5:00 pm Tuesday			7		8			8	12		15			
Best Value Programme Review Board (Public Meetings)	6:00 pm			15			21								
Provisional Member Development Training Dates	6:30pm Tuesday		30		11	22	20	10	15	19	9	29	19		

Notes

- + - These dates are provisional dates from the following Council year.
- ^ - OSC dates to allow for consideration of the Executive's Budget Proposals.
- Ramadan - meetings during Ramadan (expected to be 18 June to 17 July) will usually begin at 5:30pm

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